

# Council Agenda



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## **Summons to attend the annual meeting of Council**

**to be held on Tuesday 18 May 2021 at 7.00 pm**

**First floor, 135 Eastern Avenue, Milton Park, Milton, OX14 4SB**

A handwritten signature in black ink, appearing to read "M Reed". The signature is fluid and cursive, with the first letter of the first name being a large, stylized 'M'.

Margaret Reed

Head of Legal and Democratic

To watch this meeting, follow this link to the council's YouTube channel:

<https://www.youtube.com/channel/UCTj2pCic8vzucpzlaSWE3UQ>

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# Agenda

## Open to the public including the press

### 1. Apologies for absence

To record apologies for absence.

### 2. Election of chair

To elect a chair of Council for the municipal year 2021/22.

### 3. Appointment of vice-chair

To appoint a vice-chair of Council for the municipal year 2021/22.

### 4. Minutes

Pages 5 - 19

To adopt and sign as a correct record the Council minutes of the meeting held on 24 March 2021.

### 5. Declarations of disclosable pecuniary interest

To receive any declarations of disclosable pecuniary interests in respect of items on the agenda for this meeting.

### 6. Urgent business and chair's announcements

To receive notification of any matters which the chair determines should be considered as urgent business and the special circumstances which have made the matters urgent, and to receive any announcements from the chair.

### 7. Public participation

To receive any statements from members of the public that have registered to speak.

### 8. Appointments to committees, panels and joint committees for 2021/22

Pages 20 - 26

To consider the report of the head of legal and democratic on the appointment to those

committees required to be politically balanced together with the Climate Emergency Advisory Committee, the Licensing Acts Committee, area committees and joint committees and to agree any consequential changes to the constitution **attached**.

## **9. Cumnor Neighbourhood Plan**

Ward affected: Cumnor

To consider the recommendations of the Cabinet member for corporate services and transformation, regarding the neighbourhood plan for Cumnor following the referendum held on 6 May 2021.

## **10. North Hinksey Neighbourhood Plan**

Ward affected: Botley and Sunningwell

To consider the recommendations of the Cabinet member for community engagement, regarding the neighbourhood plan for North Hinksey following the referendum held on 6 May 2021.

## **11. Shrivenham Neighbourhood Plan**

Ward affected: Watchfield and Shrivenham

To consider the recommendations of the Cabinet member for corporate services and transformation, regarding the neighbourhood plan for Shrivenham following the referendum held on 6 May 2021.

## **12. Coronavirus Regulations delegation**

On 18 May 2020, the chief executive, under emergency powers authorised the head of housing and environment to enforce any requirements imposed by the Health Protection (Coronavirus, Restrictions) (England) Regulations 2020 and any regulations replacing, amending or supplementing them. This delegation applied until 6 May 2021.

To date, compliance with any restrictions has for the most part been achieved by giving advice and seeking voluntary compliance and the roadmap out of lockdown is expected to result in fewer restrictions. However, officers need to be able to act swiftly if the situation changes at any time.

Council is therefore requested to:

1. authorise the head of housing and environment to exercise the council's powers and duties under any legislation relating to the control of Coronavirus, including taking enforcement action, service of notices, inspections, powers of entry, and the appointment of inspectors;
2. authorise the head of legal and democratic to include this delegation in the constitution.

## **13. Report of the leader of the council**

1. To receive the report of the leader of the council.
2. Urgent cabinet decisions

In accordance with the Scrutiny Committee Procedure Rules, a Cabinet or Cabinet member decision can be taken as a matter of urgency, if any delay by the call in process would seriously prejudice the council's or the public's interest or that the decision cannot reasonably be deferred. Treating the decision as a matter of urgency must be agreed by the chair of the Scrutiny Committee and must be reported to Council, together with the reasons for urgency.

Council is requested to note the details of the following urgent decision.

### **Contain Outbreak Management Fund grant funding**

On 26 March 2021, Councillor Emily Smith, Leader of the council, took a decision to approve arrangements for the council to administer Contain Outbreak Management Fund (COMF) grant funding to implement measures to support proactive containment and intervention to reduce Covid-19 outbreaks and the spread of infection.

The item was not placed on the Cabinet work programme due to the timing of the receipt of the funds. The chair of the Scrutiny Committee agreed to waive call in to allow the funds to be committed in the 2020/2021 financial year.

## **14. Exclusion of the public**

To consider whether to exclude members of the press and public from the meeting for the following item of business under Part 1 of Schedule 12A Section 100A(4) of the Local Government Act 1972 and as amended by the Local Government (Access to Information) (Variation) Order 2006 on the grounds that:

- (i) it involves the likely disclosure of exempt information as defined in paragraph 3 Part 1 of Schedule 12A of the Act, and
- (ii) the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

## **15. Minutes**

To adopt and sign as a correct record the confidential Council minutes of the meeting held on 24 March 2021.